

TEXAS STATE TECHNICAL COLLEGE SYSTEM
SYSTEM OPERATING STANDARD

No.GA.4.1	Page 1 of 3	Effective Date: 06/20/05
DIVISION:	General Administration	
SUBJECT:	Facilities Master Plan	
AUTHORITY:	Rules and Regulations of the Texas Higher Education Coordinating Board	
PROPOSED BY:	<i>Original Signed by Mike Buck</i>	
TITLE:	Associate Vice Chancellor, Administrative Services	Date: 06/20/05
RECOMMENDED BY:	<i>Original Signed by Mike Buck</i>	
TITLE:	Associate Vice Chancellor, Administrative Services	Date: 06/20/05
APPROVED BY:	<i>Original Signed by Bill Segura</i>	
TITLE:	Chancellor	Date: 06/20/05

STATUS: Approved by MC 06/20/05

HISTORICAL STATUS: Revised 06/2005
 Approved by MC 03/12/04
 Revised 02/2004
 Approved by MC 11/17/94
 Revised 12/15/94

POLICY

COMPLIANCE

PERTINENT INFORMATION

All new construction or modification projects which require approval of the Texas Higher Education Coordinating Board must be included in the facilities Master Plan Forms MP1-4 and filed with the Texas Higher Education Coordinating Board.

DELEGATION OF AUTHORITY

The Board of Regents delegates to the Chancellor or his designee the authority to

implement this System Operating Standard.

The Associate Vice Chancellor for Administrative Services will have primary responsibility to ensure that the facilities Master Plans are completed and submitted in a timely manner.

OPERATING REQUIREMENTS

The facilities Master Plan Forms MP1 must be completed, submitted to, and approved by the Board of Regents each year during the Spring meeting. The facilities Master Plan Form MP1 includes the following information for the Texas Higher Education Coordinating Board:

1. Any proposed new construction of \$250,000 or more in cost, repair and rehabilitation of \$1,000,000 or more in cost, information resources project of \$1,000,000 or more in cost, and property purchase of any amount that may be submitted within the next five years to the Texas Higher Education Coordinating Board,
2. The funding source for any planned project identified in above paragraph that is not exempt from the Texas Higher Education Coordinating Board review; and
3. A description of the proposals which the institution plans to finance with the Higher Education Assistance Fund or Tuition Revenue Bonds.

PERFORMANCE STANDARDS

1. All colleges submit their Master Plan (MP1 Form) in a timely manner which will allow it to be approved at the Spring meeting of the Board of Regents each year.
2. All colleges submit updates to the Master Plan (MP2 and 4) in a timely manner which will allow it to be approved at the Summer meeting of the Board of Regents each year.
3. All colleges submit updates of all required reports (MP1-4) to the Texas Higher Education Coordinating Board by the due date.

COLLEGE OPERATING PROCEDURE

COLLEGE		Page 1 of
OFFICE OF RESPONSIBILITY:		
APPROVED BY:		
TITLE:		Date
FORWARDED TO SYSTEM OFFICE ON		