



Tech Prep Six-Year Plan
 Career Cluster – Business, Management & Administration



Consortium: East Texas
 Program: Office Technology (CIP: 52.0204)

ISD: Hallsville
 College: Texas State Technical College Marshall

High School					College			
Subject	Freshman	Sophomore	Junior	Senior	Freshman		Sophomore	
English	English I	English II	English III	English IV	ENGL 1301 Composition I	BMGT 1325 Office Management	ITSW 1307 Introduction to Database	POFI 2331 Desktop Publishing
Math	Algebra I	Geometry	Algebra II	4 th Math	ITSC 1309 Integrated Software Applications I	ITSE 1301 Web Design Tools or *IMED 1301 Introduction to Multimedia	* ANCT 1303 Introduction to Accounting I	HRPO 2307 Organizational Behavior
Science	Biology	Chemistry	Physics	4 th Science	POFT 1329 Beginning Keyboarding	POFT 1309 Administrative Office Procedures	ENGL 1311 Technical and Business Writing	SPCH 1311 Introduction to Speech Communication
Humanities	World Geography	World History	U.S. History	Government/ Economics	PSYT 1313 Psychology of Personal Adjustment	HUMA 1301 Introduction to Humanities	LAWT 1201 Copyright and Ethical Issues	PSYC 2301 General Psychology
Physical Education/Health	Physical Education	Physical Education & Health			BMGT 1309 Information and Project Management	MATH 1314 College Algebra	ITSC 2321 Integrated Software Applications II	
Other	Foreign Language I	Foreign Language II	Speech		*POFI 1301 Computer Applications I			
Fine Arts			Elective					
Technology Applications		*Business Computer Information Systems I 12011200 (POFI 1301)						
Tech Prep Courses			*Accounting I 12022100 (ACNT 1303)	Business Image Management And Multimedia (1)12022300				

*Denotes courses for articulated college credit with TSTC Marshall.

Courses are not repeated in college.