



Unit Action Plan

Department Information			
Department Name:	Developmental Education		
Leader:	Christi Alderman	Submitted by:	Christi Alderman
Date Submitted:	9/2/2006	Review Period: 09/01 2006	To 08/31/ 2007
Unit Purpose Statement:	The Developmental Education program enhances basic academic skills through personalized goals and a variety of instructional methods to ensure college-level coursework success for all students.		
1st Goal/Objective			
Classification:	Instructional	College Master Goal:	Learning
Unit Goal:	For each developmental education student who completes a reading or writing capstone course, track the student's progress in the first corresponding college-level core component course.		
Information Source Leading to This Unit Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input checked="" type="checkbox"/> Institutional Research Data	<input checked="" type="checkbox"/> Other <b>Explain Here:</b> Follow-up to 2005-06 UAP
Amount Budgeted:	\$0.00		
Budget Explanation:			
Strategies:	1. Keep a record of students who complete a developmental reading/writing capstone course beginning Fall '06. 2. Record individual student progress in the corresponding college-level core component. 3. Analyze data to determine overall strength or weakness in the reading/writing courses.		
Expected Outcomes:	Determine the average success rate in core component reading/writing courses for students who completed remediation.		
Evaluation Instruments Used To Measure Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input checked="" type="checkbox"/> Other <b>Explain Here:</b> Department Research Data
Mid-Cycle Outcomes			
Mid-Cycle Date:	3/12/2007	Expected Outcomes Met?	No
Extent Outcomes Were Met:	Did not meet outcomes.		
Other Factors:	Progress toward this goal is on target. Outcomes cannot be measured until Sp'07 and Su'07 grades are completed.		
Final Outcomes			
End-Cycle Date:	8/31/2007	Expected Outcomes Met?	Yes
Extent Outcomes Were Met:	Data has been collected for students who successfully completed a reading and/or writing capstone course Fa'06 or Sp'07 then went on to complete a college-level core component reading and/or writing course Sp'07 or Su'07.		
Other Factors:			
Additional Needs Identified Through Evaluation:			
Recommended Action For Next Year:	Continue to monitor the progress and success of students who complete the reading capstone course. Set a goal for the next cycle to continue tracking the progress and success of students in the writing capstone course.		



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2nd Goal/Objective			
<b>Classification:</b>	Instructional	<b>College Master Goal:</b>	Learning
<b>Unit Goal:</b>	Make developmental course information and class resources available online through WebCT Vista, the primary learning management system for the TSTC system.		
<b>Information Source Leading to This Unit Goal:</b>	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input checked="" type="checkbox"/> Institutional Research Data	<input checked="" type="checkbox"/> Other <b>Explain Here:</b> Student requests of class materials and supplements
<b>Amount Budgeted:</b>	\$0.00		
<b>Budget Explanation:</b>			
<b>Strategies:</b>	1. Attend WebCT Vista training. 2. Make courses available with general course information, including syllabi and links to supplemental resources. 3. Add access to handouts, assignments, instructor notes, etc.		
<b>Expected Outcomes:</b>	Make developmental course materials and supplements more easily accessible to the students by providing additional resources outside the class.		
<b>Evaluation Instruments Used To Measure Goal:</b>	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input checked="" type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input checked="" type="checkbox"/> Other <b>Explain Here:</b> Department Surveys
Mid-Cycle Outcomes			
<b>Mid-Cycle Date:</b>	3/12/2007	<b>Expected Outcomes Met?</b>	No
<b>Extent Outcomes Were Met:</b>	Did not meet outcomes.		
<b>Other Factors:</b>	Faculty members have received training and courses have been activated. Have not received software license necessary to convert documents into format required for posting; should be available late March. Plan to implement WebCT course accessibility to students beginning Summer semester.		
Final Outcomes			
<b>End-Cycle Date:</b>	8/31/2007	<b>Expected Outcomes Met?</b>	Yes
<b>Extent Outcomes Were Met:</b>	Faculty members received training, courses were activated, and software licenses necessary to convert documents into posting format were acquired. WebCT courses were made accessible to students beginning in the summer semester. Course information, syllabi, and supplemental weblinks were posted, as needed, for all developmental		
<b>Other Factors:</b>			
<b>Additional Needs Identified Through Evaluation:</b>			
<b>Recommended Action For Next Year:</b>	Expand availability of course materials online, especially in the areas of reading and writing. Continue to improve content availability in the math courses.  Set new goals for the next cycle.		



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3rd Goal/Objective			
Classification:		College Master Goal:	
Unit Goal:			
Information Source Leading to This Unit Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input type="checkbox"/> Other <b>Explain Here:</b>
Amount Budgeted:			
Budget Explanation:			
Strategies:			
Expected Outcomes:			
Evaluation Instruments Used To Measure Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input type="checkbox"/> Other <b>Explain Here:</b>
Mid-Cycle Outcomes			
Mid-Cycle Date:		Expected Outcomes Met?	
Extent Outcomes Were Met:			
Other Factors:			
Final Outcomes			
End-Cycle Date:		Expected Outcomes Met?	
Extent Outcomes Were Met:			
Other Factors:			
Additional Needs Identified Through Evaluation:			
Recommended Action For Next Year:			



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4th Goal/Objective			
Classification:		College Master Goal:	
Unit Goal:			
Information Source Leading to This Unit Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input type="checkbox"/> Other <b>Explain Here:</b>
Amount Budgeted:			
Budget Explanation:			
Strategies:			
Expected Outcomes:			
Evaluation Instruments Used To Measure Goal:	<input type="checkbox"/> Assessment of the College <input type="checkbox"/> Departmental Assessment <input type="checkbox"/> Graduation Follow-Up Survey	<input type="checkbox"/> End of Course Survey <input type="checkbox"/> Student Environment Survey (CCSSE) <input type="checkbox"/> Institutional Research Data	<input type="checkbox"/> Other <b>Explain Here:</b>
Mid-Cycle Outcomes			
Mid-Cycle Date:		Expected Outcomes Met?	
Extent Outcomes Were Met:			
Other Factors:			
Final Outcomes			
End-Cycle Date:		Expected Outcomes Met?	
Extent Outcomes Were Met:			
Other Factors:			
Additional Needs Identified Through Evaluation:			
Recommended Action For Next Year:			